HCOA 101:

Step 1: Log into HCS Classlink LaunchPad https://launchpad.classlink.com/henry

Step 2: Login with Google (Student Email: student#@henry.k12.ga.us, then enter password).

Step 3: Check your HCS Student email in Office 365. (Gmail will NOT work.) → Click the Icon on LaunchPad.
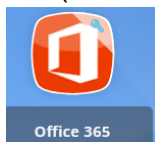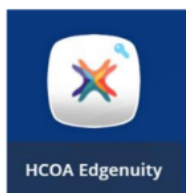

Step 4: Log into Edgenuity / Google Classroom. You will normally use this icon. *Note there are two white icons.*

HCOA Courses

How Do I Access My Account?

Courses Registered through SharePoint (with HCS Teachers)

HCOA Edgenuity

1. Use Classlink/Launchpad on your Chromebook.
2. Login using your HCS credentials.
3. Click the icon/button that says "HCOA Edgenuity" with a white background. (Image Shown)
4. This will automatically log you into your Edgenuity and you should see courses to work on.

Notes: At the beginning of the semester/school year, it might take a few days for all courses to appear. Work in the ones you have as you see them. Also, any old login credentials you have for Edgenuity from previous years of HCOA/Summer School courses will not work!

**Note: Both Early Childhood Education courses, Programming/Apps/Soc, AP Computer Science Principles, and ACT/SAT Prep are not in Edgenuity. These courses run strictly out of a Google Classroom.*

Step 4.1 *If enrolled in the courses below use the SIS (bottom option)*

Courses Registered through the SIS (non-HCS Teachers)

You should have received an email to your student email (Office365) upon enrollment with information on how to log into your account. Courses under this side have a Launchpad app to use for login, as well (see screenshot below).

1. Navigate to the site https://ilvp.imaginelearning.com and bookmark this site once you get there. You will need to go to this direct site whenever you want to log into your course.
2. The first time you login, you will have to reset the password. Click on the "forgot login/password" link under the "Enter" button.
3. Put in the Username they assigned you in the enrollment email and look for an email that will give directions on resetting your password (Office365 email).
4. You may have to copy and paste the reset link into your Chrome browser address bar if you can't click on it.
5. Then you will create your own new password to log in.

imagine learning virtual portal

Login:

Password:

Enter

▶ Watch the orientation video
Forgot your login and/or password?

HCOA - Edgenuity SIS

You should also be able to use the SIS Edgenuity app in your Launchpad to login!

HCOA Courses That Will Use This Site to Login:

World Languages
Chinese I & II
Latin I & II
German I & II
French III
ASL I, II, & III

Electives
World Geography
Ethnic Studies
Anthropology
Lifetime Sports
Music Appreciation
Comprehensive Art
Visual Arts/Photography I
Team Sports (1/2 credit only)
Weight Training (1/2 credit only)

Step 4.2: *If enrolled in the courses below use Google Classroom*
    Early Childhood I & II, Games/ Apps / Soc, AP Computer Science Principles, ACT / SAT Prep
    Food, Nutrition, Wellness

Reviewing Grades & Schedules in Infinite Campus
Use the drop down located at the top of Infinite Campus to toggle between EXA (Excel) and HCOA.

Enrollment

Z_HCOA 23-24 ▼

If you are seeing HCOA - Ms. Liles or Ms. Hartley on your Excel Schedule you will need to use the drop down menu to view HCOA our names are used as placeholders to indicate HCOA.

Tips & Tricks for Success:
How do I contact my HCOA teacher: Contact information for all HCOA teachers can be found here - https://www.henry.k12.ga.us/Page/162027
How long does it take to get classes: It can take up to 3 school days after your first day at Excel to receive courses. If you don't receive your courses after 3 days contact Ms. Hartley.
Help! I'm getting an LTI error when I log in through launch pad: This means your account is not ready, if its been more than 3 days contact Ms. Hartley
How do I check my grades: HCOA grades are entered to Infinite Campus every 4 ½ weeks, your grades are live meaning they are up to date in Edgenuity after every assignment. <u>The goal is to keep your progress bar in the blue or green with an actual grade at or above 70%.</u> The relative grade is the grade you would receive if you stopped today.
As a parent how do I keep track of my students progress? 1. Sign up for progress reports in Edgenuity (these will send daily / weekly depending on settings. 2. Download the GoGuardian parent app.
Biggest common mistake: Googling instead of seeking help. the information, instead of using the course to find the correct information. You have many tools available to you inside Edgenuity. Talk to your course teacher or Ms. Hartley if you are struggling. <u>Your course teacher will offer opportunities weekly for virtual tutoring, reach out to them.</u>
Technology Issues: 1. Contact IT at (770)957-4101 AND 2. Send Ms. Hartley a screenshot. IF your computer is not working at all text a photo of it.
I emailed my teachers, but did not get a reply: 1. Make sure that you are using the correct email platform (Office365). 2. Unless urgent give teacher 2 *school* days to respond. 3. If no response from teacher, or urgent contact Ms. Hartley.
Keep contact information up to date in Infinite Campus: Teachers will reach out to students and parents to the contact information listed. Take a moment to check that the information on file is the best contact.
Save HCOA contacts to phone: Take a moment to save the HCOA content teacher, and other contacts in phone to be easily accessible.
Do I need to join a live meet? No, unless otherwise indicated HCOA courses unlike courses directly through Excel are considered asynchronous. This means that you will complete the assigned work.

Who do I contact for help?:

General Course Questions Issues: Contact your course teacher. https://www.henry.k12.ga.us/Page/162027	Platform issues, general help, or getting in touch with course teacher: Amanda Hartley EXA Online Facilitator amanda.hartley@henry.k12.ga.us Cell: (910)408-5340	ESE, Student Support or Accomodations: Laquita "Monique" Liles EXA ESE HCOA Facilitator laquita.liles@henry.k12.ga.us Cell: (678)792-8917

Be sure to leave a voicemail when calling, as the teachers may be in class and need to return your call within 2 school days.