

# 2021-2022 SCHOOL YEAR COVID-19 PLAYBOOK

November 12, 2021\*

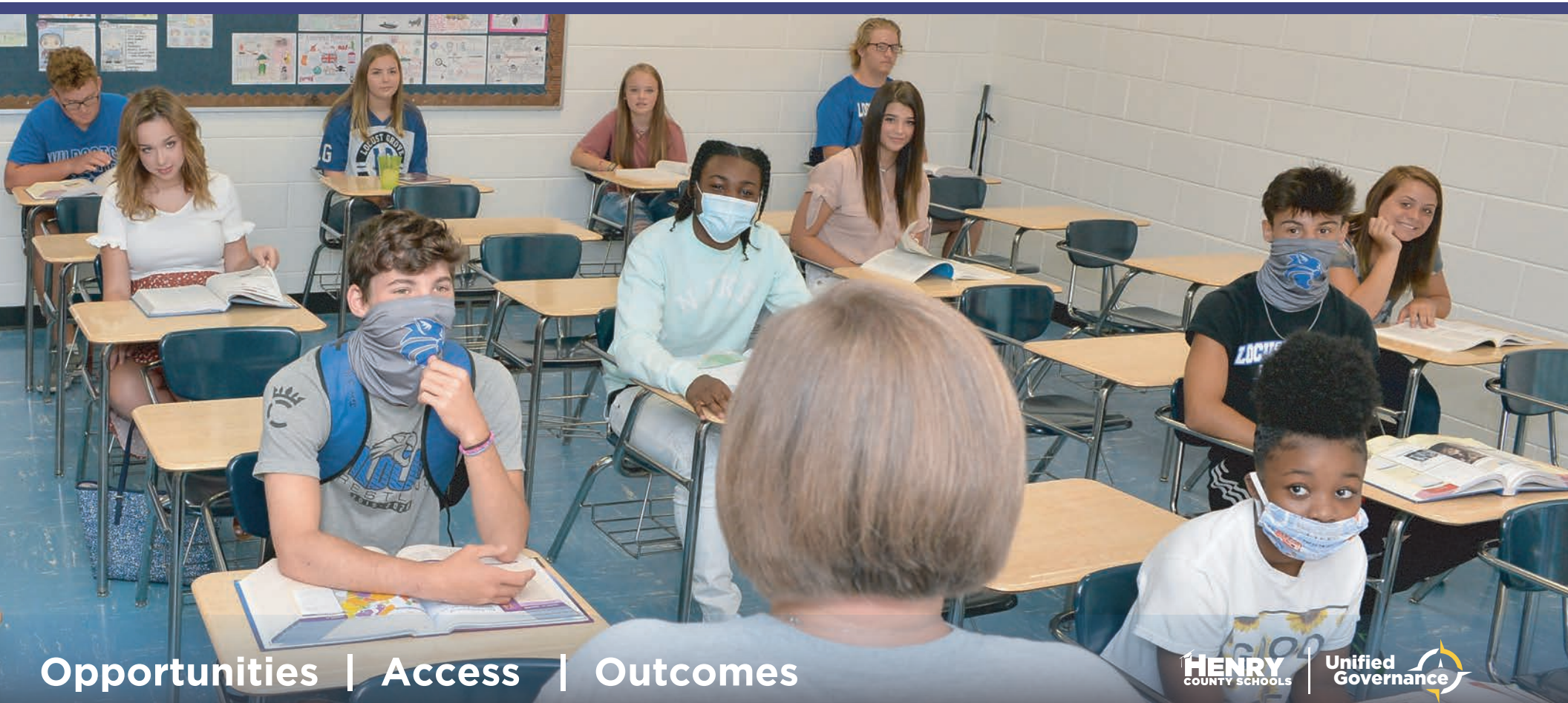
## COVID-19 PROTOCOLS and CONTINUUM OF MULTI-LAYERED MITIGATION STRATEGIES

\* Information contained herein is subject to change.

Working in concert with federal, state, and local governments and health agencies, Henry County Schools is monitoring the most up-to-date information, instructions, and best practices while developing an evolving return-to-school plan that provides the safest learning environment for all of our students and staff.

Henry County Schools has adapted our teaching, learning, and operations to welcome our employees and students back to a safe and encouraging learning environment for the 2021-2022 School Year.

This document is designed to highlight ways we are modifying our practices to keep our staff and students as safe as possible while providing them the opportunity to learn. Henry County Schools expects exceptional learning outcomes, even as we meet the challenges of our current situation.



Opportunities | Access | Outcomes



# Adaptation Strategies

## Masks Required



Masks are encouraged in all HCS Buses and buildings when responsible distancing is not possible

## Personal Hygiene



Hand-washing and sanitizing will be encouraged throughout the day.

## Responsible Distancing



Available space will be used to responsibly distance.

## Signage



Appropriate signage will be displayed prominently throughout buildings.

## Environmental Modifications



Changes to the physical learning environment, including ventilation improvements.

## Self-Serve Sanitizer Stations



Hand sanitizing stations are placed in high traffic entrances and hallways.

## Health Checks



All students and staff are encouraged to stay home when ill. School staff will be trained to identify symptoms of illness/sickness that warrant further clinic screening.

## Seating Charts



Seating Charts implemented where appropriate.

## Cleaning & Sanitization



Enhanced cleaning, disinfection, and sanitization of schools and buses.

# Good Practices



## Face Coverings & Personal Hygiene

- Masks are encouraged on all HCS Buses & HCS Campuses when responsible distancing is not possible
- Hand sanitizing stations at high-traffic intersections within the school building

## Cleaning & Increased Sanitization

- Conduct additional disinfecting and cleaning, utilizing Environmental Protection Agency-approved virucide cleaners
- Ensure sanitization of frequently touched surfaces, such as door handles and light switches
- Perform deep cleanings during periods when few or no students are on campus or during low traffic periods

## Environmental Modifications & Enhancements

- Promote use of individual (non-shared) refillable water bottles
- Increase the frequency of ventilation maintenance, including the changing of air filters and cleansing of system coils

## High-Touch Considerations

- Encourage use of My School Bucks (electronic payment system) to limit physical contact through money exchange
- Encourage ticketless event accessibility where possible

## Transportation

- Bus operations will run normally for the 2021-2022 School Year
- Students will be asked to keep their hands to themselves and face forward throughout the trip to school and home
- Enhanced cleaning practices will support bus safety

## Building Operations

Henry County Schools is implementing a coordinated preventative disinfecting protocol in each building and office space.

If there is a scenario in which a positive COVID-19 case is identified and there has been contact with local work space, consideration for additional actions will be taken, to include:

- Continue Implementation of Preventative Practices
- If necessary, Short-Term or Long-Term Closure decisions will be made in consultation with public health officials

Henry County Schools closely partners with the Georgia Department of Public Health to make a range of decisions for our school community. This partnership includes close communication and consultation to ensure the health and safety of our students, families, and staff.





# KEEP HENRY HEALTHY

Let's keep each other safe

## Stay Well

- Hand-washing and sanitizing will be encouraged throughout the day
- All students and staff will be encouraged to respect personal space

## Daily Health Monitoring

- Employees should monitor themselves and their families prior to coming to work
- Families should monitor their students and other family members before coming to school
- Do not report to school if you have a fever or any COVID-19 symptoms

## Responsible Reporting

**If you, or someone in your immediate family, has tested positive for COVID-19, is awaiting a COVID-19 test result, or has had direct contact with a positive case of COVID-19, REPORT IT:**

- Employees should report the contact to their supervisor
- Families and students should report the contact to any school staff member

## Precautionary Procedures

- Staff with symptoms suspected to be COVID-19 related should stay home and notify their supervisor
- Students with symptoms suspected to be COVID-19 related should stay home and notify their teacher or school administrator



## Public Health Notification

Until further notice, Henry County Schools will notify local public health officials in all circumstances in which we receive notification of a positive test, or in other circumstances that require further consultation.

## Student, Family, and Staff Communication

It is the goal of HCS to keep staff and families informed of COVID-19 positive cases impacting school and district facilities while respecting the privacy of individuals. For each COVID-19 positive case, a general message will be shared with all staff and families connected to the affected facilities through internal and Infinite Campus messaging.

## HCS Reporting Dashboard

Henry County Schools reports the number of weekly positive COVID-19 cases in our district, as well as impacted quarantine incidents in our facilities, through a dashboard on the Henry County Schools website. Additionally, the Henry County community health metrics are reviewed daily. These metrics are defined and reported on our COVID-19 Data Dashboard website. [https://bit.ly/HCS\\_COVID\\_Tracker](https://bit.ly/HCS_COVID_Tracker)



# COVID-19 Protocols for Employees

**COVID-19 SYMPTOMATIC** | Every employee should monitor their health daily and, if experiencing symptoms of COVID-19:

- Do not report to work
- Notify Supervisor
- Consult medical provider

**COVID-19 POSITIVE TEST RESULT** | If an employee is diagnosed (tested positive) with COVID-19:

- Do not report to work
- Consult medical provider
- Report diagnosis to supervisor
- Remain out of work as directed by physician and COVID-19 Response Team. Leave is entered as "sick leave."

**COVID-19 EXPOSURE** | If an employee reports direct exposure to a COVID-19-positive individual outside of the workplace:

## If Employee is **VACCINATED**

- Monitor for symptoms; if symptoms occur, notify supervisor and do not report to work
- If asymptomatic, report to work
- No quarantine required
- COVID-19 Response Team may follow-up

## If Employee is **NOT VACCINATED**

- Immediately report exposure to supervisor
- Supervisor will immediately report (email) exposure to the COVID-19 Response Team
- COVID-19 Response Team will determine next steps based on these variables:
  - If contact was less than 6 feet for 15 minutes or more, 10 days of quarantine required
  - If employee is asymptomatic, a negative COVID-19 test on day 5 or later may reduce quarantine time
  - Remote work is not available and leave is entered as "sick leave"

\*Federal provisions for COVID-19 related paid leave expired on December 31, 2020 and the HCS extension of paid leave provisions expired on May 31, 2021.



# COVID-19 Protocols for Students

**COVID-19 SYMPTOMATIC** | Every student and family should monitor their health daily and, if an immediate family member receives a COVID-19-positive diagnosis or if the student is experiencing symptoms of COVID-19, he or she should not report to school.

- Do not report to school
- Consult medical provider
- Notify a school staff member

**COVID-19 POSITIVE TEST RESULT** | If a student is diagnosed (tested positive) with COVID-19:

- Do not report to school
- Consult medical provider
- Report diagnosis to teacher or building principal
- Principal or designee properly reports the positive diagnosis
- Remain out of school as directed by COVID-19 Response Team

**COVID-19 EXPOSURE** | If direct exposure of a student outside of school is reported:

## If Student is **VACCINATED**

- No quarantine required
- Monitor for symptoms; if symptoms occur, notify a school staff member and do not report to school
- COVID-19 Response Team may follow-up

## If Student is **NOT VACCINATED**

- If contact is greater than 3 feet, no quarantine required
- If contact is less than 3 feet for 15 minutes or more, exposed person or guardian should self-report to the Department of Public Health and follow DPH quarantine guidelines
- Notify school if quarantine is required
- If a student is asymptomatic, a negative COVID-19 test on day 5 or later may reduce quarantine time

### Student Learning During Quarantine due to COVID-19

If a student is required to quarantine due to COVID-19, he or she will be informed of how to continue their learning through their teachers of record who will provide instruction/support to stay on pace with classroom instruction.

# COVID-19 MANAGEMENT PLAN

## Continuum of Multi-Layered Mitigation Strategies

Adapted per updated DPH FIFTEENTH AMENDED ADMINISTRATIVE ORDER. Information subject to change.

### SY 2021-2022

Henry County Schools has a plan to advance layered mitigation strategies if local conditions of community health warrant adjustments. We will continue daily monitoring of community health conditions and school impact - along with consultation and coordination with medical authorities - as we responsibly open schools and proceed through the year. As always, Henry County Schools will adhere to any applicable federal or state executive order as required.

MULTI-LAYERED MITIGATION STRATEGIES	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
	LEVEL 1 STRATEGIES	CURRENT LEVEL LEVEL 1 STRATEGIES PLUS	APPLIED ONLY IF CONDITIONS WARRANT LEVEL 2 STRATEGIES PLUS	APPLIED ONLY IF CONDITIONS WARRANT LEVEL 3 STRATEGIES PLUS	APPLIED ONLY IF CONDITIONS WARRANT LEVEL 4 STRATEGIES PLUS
	<ul style="list-style-type: none"> <li>In buildings there will be:                             <ul style="list-style-type: none"> <li>- Prominent signage</li> <li>- Increased cleaning schedules</li> <li>- Disinfection of high-touch surfaces</li> <li>- Increased air-filtration maintenance</li> <li>- Hand sanitizer stations in high traffic locations</li> </ul> </li> <li>A commitment to respect the space of others.</li> <li>Masks are optional</li> </ul>	<ul style="list-style-type: none"> <li>Visitors and volunteers on campus paused</li> <li>Indoor capacity for athletic events, performances, and public meetings reduced</li> <li>Masks strongly encouraged</li> </ul>	<ul style="list-style-type: none"> <li>Increased spacing in large classroom spaces</li> <li>Large employee meetings move to virtual</li> <li>Indoor community facilities use paused</li> <li>Masks strongly encouraged</li> </ul>	<ul style="list-style-type: none"> <li>Outdoor capacity for athletic events, performances, and public meetings reduced</li> <li>Masks required indoors when responsible distancing is not possible</li> <li>Outdoor community facilities use paused</li> <li>Field Trips paused</li> </ul>	<ul style="list-style-type: none"> <li>Modified in-person school schedules and/or remote learning option for families</li> <li>PAC community use paused</li> </ul>
<b>TARGETED RESPONSE</b> <small>Temporary and isolated closures could be directed based on conditions concerning rates of new positive cases, hospitalization rates, transmission rates in a school, or supervision of students is strained due to quarantine.</small>	Targeted closures could occur based on specific conditions for any of the following: <ul style="list-style-type: none"> <li>Classroom</li> <li>Hallway</li> <li>Grade Level</li> <li>School</li> </ul>	Targeted closures could occur based on specific conditions for any of the following: <ul style="list-style-type: none"> <li>Classroom</li> <li>Hallway</li> <li>Grade Level</li> <li>School</li> </ul>	Targeted closures could occur based on specific conditions for any of the following: <ul style="list-style-type: none"> <li>Classroom</li> <li>Hallway</li> <li>Grade Level</li> <li>School</li> </ul>	Targeted closures could occur based on specific conditions for any of the following: <ul style="list-style-type: none"> <li>Classroom</li> <li>Hallway</li> <li>Grade Level</li> <li>School</li> <li>Cluster or District</li> </ul>	Targeted and expanded closures could occur based on specific conditions for any of the following: <ul style="list-style-type: none"> <li>Classroom</li> <li>Hallway</li> <li>Grade Level</li> <li>School</li> <li>Cluster or District</li> </ul>

Medical professionals have indicated that the best layer of protection and prevention for individuals 5+ is the COVID-19 vaccine. Vaccines are widely and readily available. For information to learn more about receiving the vaccine, contact your local medical provider or pharmacy.