

SSC COVID-19 Strategies

SSC will continue to monitor the safety of the workplace. As circumstances dictate, SSC will take all appropriate precautionary and preventive measures to ensure that our workplaces are safe, and we will regularly advise our associates of such on-going preventive measures. SSC continues to follow CDC guidelines as it pertains to monitoring, testing, reporting, and returning to work for those employees suspected or having tested positive for the COVID-19 virus.

SSC's goal is to support your campus during this challenging time. You may implement additional policies regarding COVID-19, and SSC associates shall be required to adhere to those policies to the extent that site policies impose greater restrictions than those set forth by SSC.

Actions taken to promote employee safety-Custodial:

- Additional hand sanitation stands have been deployed at the employee time clocks.
- Time clocks are sanitized throughout the day.
- Staggered start times have been implemented for all crews.
- The use of facial covering was made mandatory when social distancing (6 ft.) could not be achieved. This applies to both the job site and while driving on campus.
- The use of gloves is mandatory.

SSC Contractor Guidance for SSC Specific Contract Support

- Contractors working on behalf of SSC on the Campus will be required to follow all CDC & site guidelines pertaining to the mitigation of the COVID-19 virus. In addition to CDC & site requirements, all contractors will be required to follow SSC's facial covering guidelines when working in any facility that is occupied with campus Staff, Faculty, and or Students and are unable to maintain proper social distancing (6 feet).

Custodial Strategies for Covid-19

Below are the current strategies employed by SSC Custodial Staff in the mitigation of the COVID-19 virus. Please note that SSC has begun to build additional inventory in the event that the site directs SSC to do so.

Inventory: SSC has been able to successfully procure all needed custodial supplies.

Equipment: SSC has procured electrostatic sprayers, backpack sprayers, and Clorox 360 machines utilized in the disinfection process. These particular units will be utilized to address the disinfecting of classroom space and public gathering spaces.

Current Approved Custodial Cleaning Plan- COVID-19

The attached cleaning specification approved by SSC and FDA(Federal and Drug Administration) will continue to be used with the following modifications. See Cleaning Specifications on next page.

- All general cleaners have been replaced with EPA(Environmental Protection Agency) rated Virucides
- Frequencies of cleaning tasks will be modified on a building by building bases, based on occupancy and traffic. *See Attachment A.*
- All touchpoint areas will be disinfected every weekday morning, note that building receiving 7 day service will be done daily. These areas include but are not limited to the following: Tables, doorknobs, light switches, countertops, handles, desks, elevator buttons, railings, vending machines, drinking fountains, push plates, and bathrooms. *See Attachment B*
- SSC will be focusing on highly used areas. Providing additional disinfecting and cleaning, as necessary.
- SSC will also provide porter services for specific areas i.e. computer labs when requested by the site.
- Areas that are not being utilized i.e. Secured/closed areas will be cleaned less frequently and the focus and frequency will be on public spaces and high traffic areas.
- SSC will be focusing on deep cleaning the building while the majority of the students are not on campus.
- SSC recommends that staff/faculty clean and disinfect their personal items in their office, i.e. Phone, keyboard, mouse, TV and computer.
- SSC can provide disinfectant spray bottles and product to those areas requesting assistance. SSC will continue to follow this practice when Staff, Faculty, and Students begin to return to the campus.

Process for Special Cleaning: Areas suspected of COVID-19 exposure.

SSC has been utilizing electrostatic sprayers and aerosol disinfectant foggers to remediate areas that could have been contaminated with the Covid-19 virus. Below is the process for treating contaminated areas.

- A request will be generated listing specific areas that need disinfecting.
- Any areas having been exposed to the virus will be cleaned by SSC.
- As per recommendation of the CDC, SSC will clean isolated rooms within 24 hours of notification of area exposure.
- If exposure is in common areas, SSC will disinfect immediately after notification.
- An electrostatic sprayer or a canned fog bomb containing an EPA rated virucide will be utilized initially and a wipe down with virucide will be done once fogged.
- SSC will notify the WO initiator and Facilities & Maintenance leadership once task is complete.

General Cleaning Procedures during COVID-19:

Added safety procedures for the disinfecting process during the COVID-19 Pandemic include the following:

- Change out gloves after each of the following task.
 - Bathroom Cleaning
 - Floor Mopping
 - Offices Cleaning
- Utilize spray bottles or a bucket of disinfectant taken from J-fills.
- Utilize four-rag color coded system.
 - Green - for general cleaning activities
 - Blue - for cleaning windows
 - Yellow - for wiping down lunchroom tables
 - Red - for wiping down restrooms
- Utilize a two-rag system while cleaning offices/classrooms. (A rag that is used in an office/classroom is then disinfected while another is used in the next office/classroom).
- Wipes and rags are both used to clean touch points in the office/classroom.
 - Rags are changed out throughout the day
 - Restroom rags are changed out after use
 - Office and hallway/common areas are changed out periodically throughout the day
- Disinfectant utilized in buckets is changed out based on soil loading, or after each restroom cleaning is performed.

Attachment A

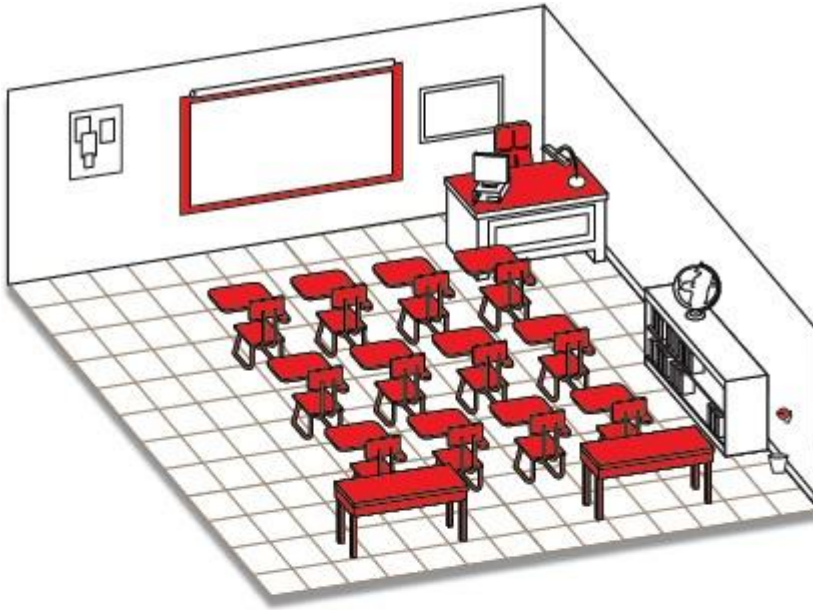
Frequency Schedule for Disinfection

Area	Frequency	Priority
Entrances	4 x day	High
Elevators	2-3 x day	High
Stairs	1 x day	Normal
Offices	1 x day	Normal
Labs	N/A	N/A
Classroom	3 x day	High
Kitchens	1 x day	Normal
Bathrooms	4 x day	High
Common Areas	1 x day	Normal
Showers	1 x day	Normal
Locker Rooms	1 x day	Normal
Fitness Areas	1 x day	Normal
Touch Points* <ul style="list-style-type: none"> Light switches, door handles, egress doors, water faucets, entire bathroom, chairs, stair handrails, elevators, elevator buttons, and any other surface with a high frequency of human contact 	4 X day	High

* Touch Points: Disinfected Monday through Friday morning. Buildings with 7 day service receive this service 7 days a week.

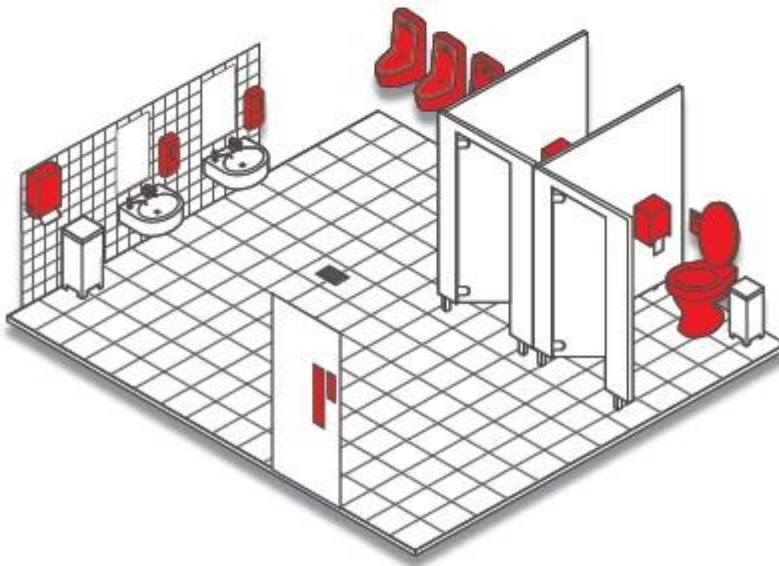
ATTACHMENT B

Key touchpoints:




Classrooms:

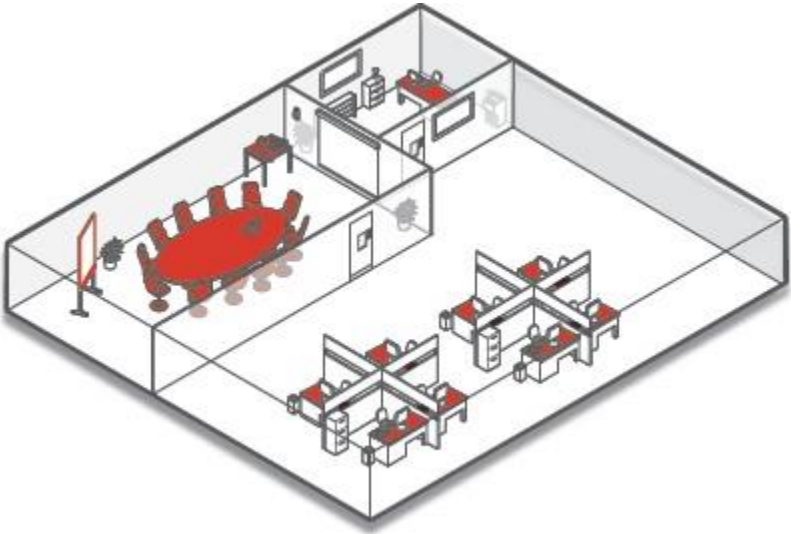
-  telephones / computers / electronics
-  desks / tables
-  switches
-  door handles
-  chairs
-  pencil sharpener/ metal surfaces



Restrooms:

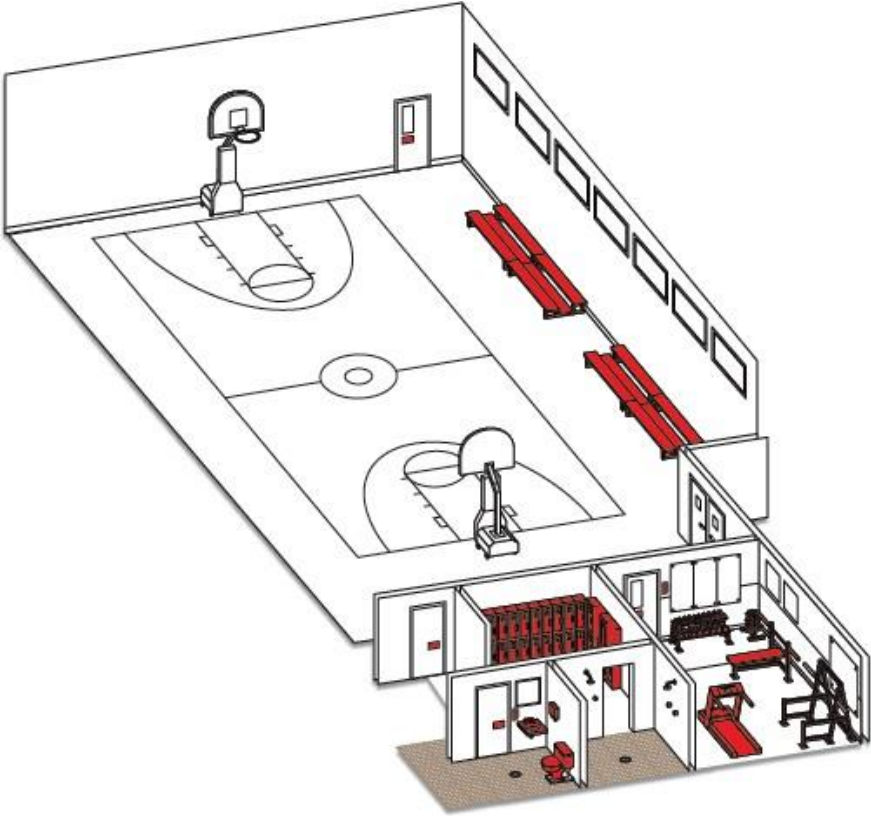
-  door handles
-  switches
-  dispensers, paper towel holders
-  bathroom handles, toilet flush, shower control, taps
-  toilet seats, splash walls

Key touchpoints:



Offices /Conference Areas:

-  telephones / computers / printers
-  desks
-  switches
-  door handles
-  metal surfaces



Athletic Facilities:

-  door handles
-  switches
-  dispensers
-  food contact surfaces
-  sinks, shower handles
-  toilet seats and flush handles, splash walls
-  hard surface benches / chairs
-  athletic equipment
-  locker exterior