

UNION GROVE HIGH SCHOOL
Navy Junior Reserve Officer Training Corps (NJROTC) Course Syllabus

School Year: 2024-2025

Instructor:	Room # - NJROTC Course:	Email Address:
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Course Name and Code:

Naval Science 1 (28.4220002A / 28.4220004B)

Naval Science 2 (28.4230002A / 28.4230004B)

Naval Science 3 (28.4260002A / 28.4260004B)

Naval Science 4 (28.4270002A / 28.4270004B)

Textbook Used:

- Cadet Field Manual for the Navy Junior Reserve Officers Training Corps
- Cadet Reference Manual
- Naval Science 1, Introduction to the Navy Junior Reserve Officer Training Corps
- Naval Science 2, Maritime History, Leadership, and Nautical Sciences
- Naval Science 3, Naval Knowledge, Leadership and Nautical Skills
- Naval Science 4, Leadership and Ethics
- Cultural Studies – An Introduction to Global Awareness

Supplementary Texts or Special Materials: Navy Turning Technologies; Turning Point Cloud (TPC) System

Course Description: To introduce students to the value of citizenship, leadership, service to community, personal responsibility, and scholarship in attaining life goals; to promote an awareness of the importance of a healthy lifestyle, physical fitness, proper diet, controlling stress, drug awareness, and the principles of health and first aid. These elements are pursued at the fundamental level.

Course Outline and Content: The NJROTC purpose is to instill in cadets the values of citizenship, leadership, service to country and personal responsibility. The typical weekly regimen will encompass military drill and ceremonies on Mondays; Tuesdays and Thursdays will comprise classroom lectures; personnel/uniform inspections conducted on Wednesdays; and the week concludes with physical training.

Classroom Rules and Discipline Procedures: All students must adhere to the rules and expectations outlined in the Henry County Schools Student Handbook, Union Grove High School Student Handbook, NJROTC Cadet Field Manual, NJROTC Behavior Agreement, and standards established in NJROTC program directives.

Personal Appearance and Grooming: Cadets must conform to standards delineated in the NJROTC Cadet Field Manual. Following excerpts pertain to hair grooming standards when wearing a Naval Service Uniform:

- A. **Male** hair must be neat, clean, trimmed, and presents a well-groomed appearance. Above the ears and around the neck, hair must be tapered upwards 3/4 inch and outwards not greater than 3/4 inch. Must not touch the collar or ears. No longer than 4 inches and the bulk shall not exceed 2 inches. In no case shall the bulk or length of your hair interfere with the proper wearing of your cap. Bulk is defined as the distance that the mass of the hair protrudes from the scalp. One narrow part in the hair is authorized. This may be cut, clipped, or shaved. Plaited or braided hair is unauthorized. Hair may not show under the front brim of any uniform cap.
- B. **Female** hair must be clean, neatly shaped, and presents a well-groomed appearance. Lopsided or asymmetrical haircuts and hairstyles are not authorized. The wearing of an approved style is authorized provided it does not prohibit the proper wear of safety gear and allows uniform head gear to be worn squarely on the head.
- Braids, single braid, French braid, or a single ponytail are authorized in service working and physical training (PT) uniforms. The initial accessory for the ponytail will not be visible when facing forward. Authorized accessory devices must be consistent with the color of the hair. The end of the braid or ponytail may extend up to three inches below the lower edge of the collar of the shirt, jacket, or coat.
 - Hair buns will not exceed three inches from the scalp or extend beyond the width of the back of the head.
 - Lock hairstyle consists of one section of hair that twists from or near the root to the end of the hair and creates a uniform ringlet or cord-like appearance. Locks may be worn in short, medium, and long hair lengths in the following manner:
 - Locks must continue from the root to the end of the hair in one direction (no zigzagging, curving, or ending before the end of the lock to dangle as a wisp or loose hair) and should encompass the whole head. Locks partings must be square or rectangular in shape in order to maintain a neat and professional appearance.
 - Locks can be loose (free hanging where no hair is added to the lock once it is started other than hair extensions that are attached at the end of the natural

hair). When worn loose, locks will be spaced no more than three-eighths of an inch apart, diameter/width will not exceed three-eighths of an inch, and locks will be tightly interlaced to present a neat and professional military appearance. Locks may also be worn in a bun provided all hair grooming requirements are met. Locks may not be worn in combination with other hair styles (e.g., twists, braids).

- New growth (defined as hair that naturally grows from the scalp and has not yet been locked) will not exceed one-half inch at any time.
- Locks that do not meet these standards and do not present a neat and professional military appearance will not be worn in uniform. The Senior Naval Science Instructor has the ultimate responsibility for determining when hairstyles are eccentric, faddish, or out of standards.

- C. **Male/Female:** Ethnic hairstyles are permitted, provided they are groomed to fit within the guidelines stated here. Bizarre hairstyles and faddish or outrageous multicolor hair are not authorized. Hair color must look natural and complement the individual.

Chromebook Policy: It is an expectation for students to have their charged Chromebook with them every day. Failure to do so will be regarded as “not being prepared for class. Students are expected to follow all Henry County Handbook rules concerning technology.

Absences-Make-up Policy: Students are allowed to make up work for excused absences only, and it is their responsibility to get make-up work the first day they return. Don’t assume you will be given class time to make up your work. You may need to arrange with the respective teacher to stay before/after school. Assignments missed due to unexcused absences will result in a zero (0). Any student receiving out of school suspension (OSS) will have the same number of days they were assigned to make up their missed work from being out due to their suspension. Those days will start the day they return from their suspension. NO EXCEPTIONS, unless a disciplinary hearing is pending. **Expect penalties on all late work! After two weeks, work will not be accepted!

Grading System: Union Grove High School employs a year-long grading system whereby all grades received throughout the school year will total 80% of the final grade. A comprehensive final examination will account for the remaining 20%. Grades within the school year will include:

- Major Assignments – 40% (e.g., major projects, exams, personnel inspections, etc.)
- Minor Assignments – 40% (e.g., quizzes, physical training, daily assignments, etc.)
- Final Examination – 20%

Tutoring: Academic support, in the form of tutoring, is available upon student-parent request. Based on grade average and/or major assignment grade, the instructor may also recommend tutoring. Tutoring will be conducted by an instructor, peer student, or both. Per an arrangement, tutoring will take place before school, during lunch, or after school.

Unit Repair Plan: Due to the nature of this course and the performance-based content of the assignments, we do have a unit repair plan. However, most assignments will have checkpoints to help make students aware of deadlines, monitor progress, and manage their time on assignments.

Hall Pass Policy: Restroom passes will not be given the first 15 minutes or the last 15 minutes of class. Restrooms are open during each class change and are to be used during that time. The student will be dismissed from class only if he/she becomes ill or if circumstances arise which prevent the student from using the restroom between classes or if medical documentation is provided. Student passes will be allocated using our student conductor system. The student conductor system will allow students to log where/when they are leaving the class. Once a pass is approved by student conductor, the student will receive a written pass from the teacher. Students will be limited to one restroom pass per hour. If student conductor does not allow a student to get a pass, no paper pass will be issued. Students are not allowed to take their cell phones with them into the restroom.

Cell Phone/Electronic Device Policy: The cell phone/electronic device policy begins when students enter the designated classroom area. All students will place all cell phones/devices in the teacher assigned caddy. During this time, cell phones must be turned off. Additionally, all smart watches, headphones, earbuds, and other electronic devices connected to the phone must be caddied until the end of class. Cell phones/devices will remain caddied until the end of class. Students should not have earbuds/headphones on them during class time. Students will NOT be allowed to take their phones/devices out of the room when they have a hall pass to the restroom, media center, etc. Students will be allowed to use cell phones/devices before first period, during lunch, and during class transition.

On Time Policy: In order to be considered “on time” to class, the student must be across the threshold of the classroom or designated classroom area by the end of the tardy bell. Students have plenty of time during class changes to go to the bathroom or locker. We expect all students to enter class before the tardy bell rings. It is the student’s responsibility to be on time. When students arrive late to class, they are required to use the Student Conductor System. Students will type in their student ID number and receive an entrance ticket into class. Each entrance ticket will include discipline information and will result in an email to parents/guardians.

****Please use Infinite Campus to monitor student progress.**

U

Unity

G

Grit

H

Helpfulness

S

Self-Respect

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I have read and understand all the objectives, requirements, and expectations for the course:
_____ taught by _____.

Student Print Name

Student Signature

Date

Parent Print Name

Parent Signature

Date